



Christian Heritage College
Guide for International Applicants 2020

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All CHC [policies](#), [documents](#) and [forms](#) referred to in this Handbook are available on relevant pages of the [CHC website](#).

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Section 1: Introduction

About CHC

CHC was established in 1986 by the Christian Outreach Centre, now known as [International Network of Churches](#)

Other temporary visas

International students who are studying under the provisions of another type of temporary visa are able to enrol in all courses offered by CHC, subject to the meeting of course entry requirements.

Completion within the expected duration of study

Each course offered by CHC has an expected duration of study based upon the number of units required to complete the course and the full-time semester study load associated with that course (compulsory study periods only). For example, a course which requires 24 units for completion with a full-time semester study load of four units (compulsory study periods only) will have an expected duration of study of six semesters, or three years.

Student visas

International students who are studying under the provisions of a student visa are issued with an electronic Confirmation of Enrolment (eCoE) which is generated through the Department's Provider Registration and

If international students who are studying under the provisions of a student visa reach the final semester of their courses and have one unit complete and wish to remain in Australia for this unit, it must be undertaken in the internal mode, unless it is undertaken in Semester 3. If this final semester is either Semester 1 or Semester 2 of a year, and the unit is available in the external/online mode, an international student may ask CHC to cancel their Confirmation of Enrolment (CoE) certificate and return to their home country to complete the unit by distance education.

Other temporary visas

International students who are studying under the provisions of another type of temporary visa are not subject to

Other temporary visas

- Diploma of Ministry: 117 hours
- Bachelor of Ministry: 500 hours
- Graduate Certificate in Ministry: 78 hours
- Graduate Diploma in Ministry: 117 hours

Context: Placements seek to translate knowledge of Christian ministry into ministry practice with the ability to exercise ministry skills and reflect on experience.

Location: Church, ministry and not-for-profit settings, normally in Australia.

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Commonwealth Ombudsman

The Commonwealth Ombudsman can investigate complaints from international students about private education providers in Australia.

If you are not satisfied with a decision or action taken by CHC, you should ask about the internal appeals process. If you undertake this process but are not satisfied with the result, you can complain to the Commonwealth Ombudsman.

The Commonwealth Ombudsman can investigate complaints about actions with regard to, for example:

- refusing admission to a course;
- fees and refunds;
- course or provider transfers;
- course progress or attendance;
- cancellation of enrolment;
- accommodation arranged by a provider;
- incorrect advice given by an education agent.

The Commonwealth Ombudsman cannot investigate complaints about:

- public providers (which are already covered by the State and Territory Ombudsman);
- domestic Australian students;
- students from international who are not on a student visa (for example, students who are studying on a visitor, working holiday or temporary business visa);
- the quality of your education provider.

Information regarding the Commonwealth Ombudsman can be found by accessing the [Commonwealth Ombudsman](#) website, which includes a section on *Frequently Asked Questions (FAQs)*, or by telephoning 1300 362 072.

Pastoral care

CHC provides pastoral care for its students and seeks to support the growth of individual lives and encourage the development of a thriving CHC community through both its own activities and joint initiatives with bodies such as the Student Representative Council, the CHC Community Development Officers and [Red Frogs Australia](#).

Pastoral care staff are available for students to talk to about personal, social, academic or spiritual issues in a relaxed and confidential environment.

Student Administration

Student Administration is where you will find assistance with many aspects of your enrolment, from completing your unit selection form to changing units, transferring course, examinations, results and graduation. Student Administration can be contacted at sadmin@chc.edu.au.

Section 6: Financial information

International students are liable for a range of different types of fees and charges. These may be categorised as tuition fees, non-tuition fees and miscellaneous costs, and apply to all international students, regardless of the type of visa they hold. These fees and charges are explained in the following pages.

CHC reserves the right to vary these fees and to levy additional fee types. International students should be aware that all fees are subject to annual increase, and that the revised annual fees apply to all international students who are currently enrolled at CHC, not to

International students are required to pay the total amount of their credit transfer fees upfront in order for their enrolment to be finalised. Credit transfer fees are non-refundable.

International students who are studying under the provisions of a student visa will have the outcome of their application included in their Written Agreement. This outcome will be taken into consideration when determining the course end date to be indicated on the eCoE.

For information regarding credit transfer arrangements for international ~~students~~, please see the section, 'Credit transfer'.

Other costs

Some courses may involve other costs which are payable by international students. Most are associated with elective units and will be (te)6.9914(t)7 4. M

Other costs

A range of other costs that are not levied by CHC are, or may be, payable by international students, as follows:

Overseas Student Health Cover (OSHC)

The Australian government requires international students who are studying under the provisions of a student visa, and their dependants, to possess health insurance cover for the duration of their visas (exceptions apply for Norwegian, Belgian and some Swedish students). This cover must be obtained prior to a student visa being granted. OSHC provides cover for medical and hospital care costs which international students may need while in Australia.

CHC's preferred OSHC provider is [Medibank](#), and CHC is able to accept payment of OSHC premiums on its behalf. However, international students are able to obtain their own OSHC by dealing directly with another of the government-approved providers. These are:

- [AHM](#);
- [Allianz Global Assistance](#);
- [Bupa](#); and
- [nib](#).

The costs of OSHC premiums for these providers are available on their respective websites or may be compared using the [OSHC Australia](#) website.

International students who choose to arrange their own OSHC must provide evidence of payment to the OSHC

Students in their second or subsequent semesters of study

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Other temporary visas

International students who are studying under the provisions of another type of temporary visa should consult DHA

Section 7: General courses information

Summary of available courses

Student visas

The CHC courses that are available to international students who are studying under the provisions of a student visa are listed in the table below.

Information regarding these courses appears in Sections 8-12 of this publication, and on the individual course pages on the CHC website.

Course Name and Code	CRICOS Code	Course Length		Annual Tuition Fee ¹⁰	Total Tuition Fee ¹⁰
		Years (FTE)	Weeks	AUD	

Course Name and Code	Course Length		Annual Tuition Fee ¹¹	Total Tuition Fee ¹¹
	Years (FTE)	Weeks	AUD	AUD
Business courses				
Graduate Certificate in Management (BS41)	0.5	26	12,200	12,200
Graduate Diploma in Management (BS42)	1	52	24,400	24,400
Master of Business Administration (BS61)	1.5	78	24,400	36,600
Education courses				
Graduate Certificate in Christian Education (ED42)	0.5	26	12,200	12,200
Master of Education (ED51)	1	52	24,400	24,400
Liberal Arts courses				

Diploma of Business (BS01)

General information

The Diploma of Business is a one-year full-time course. Studies include business communication, accounting, marketing, management, information systems and economics. The course integrates theory and practice in a range of business-related fields and provides the basis for early entry into employment.

The Diploma of Business exists in a nested relationship with the Bachelor of Business and normally consists of the first year of this award.

Students who commence the Diploma of Business but later decide to transfer their studies into the Bachelor of Business may articulate with full credit into the higher award.

Students who successfully complete the Diploma of Business may apply to enter the Bachelor of Business.

Students who are enrolled in the Bachelor of Business may exit with the Diploma of Business, subject to the completion of course requirements.

Transfer of Credit

Students may apply for transfer of credit from previous studies/prior learning. Such applicants will be subject to the normal transfer of credit protocols as outlined in CHC Policy: *Transfer of Credit for Overseas Students*.

Course Requirements

The Diploma of Business requires 80 credit points for completion. The course comprises eight core units that provide basic knowledge of business principles and practices.

Further information regarding course requirements is available on the [Diploma of Business](#) course page on the CHC website.

Entry requirements

Admission to the Diploma of Business is available in Semester 1 and Semester 2.

Educational qualifications

Applicants for the Diploma of Business must have successfully completed Year 12 studies and earned the Queensland Certificate of Education, or equivalent.

It is assumed that applicants have a minimum grade of Sound Achievement (SA - QCAA), or equivalent, in English.

English language requirements

Applicants for whom English is not their first language must provide certified documentary

<i>English Language Proficiency examination</i>	<i>Minimum result required</i>
IELTS (International English Language Testing System)	6.5 overall, with a minimum of 6.0 in all subtests
ISLPR (International Second Language Proficiency Rating)	Not accepted by CHC
TOEFL (Test of English as a Foreign Language)	575 or better (pBT; paper-based) 90 or better with no subscore lower than 20 (iBT: internet-based)
STAT (Special Tertiary Admissions Test)	156 or higher in the Verbal component of the STAT

Bachelor of Business (BS11)

General information

The Bachelor of Business is a three-year full-time course that is designed to meet the educational requirements for entry-level employment in business (both for-profit and not-for-profit) or for entry into higher degree study in business specialisations. The course integrates a Christian worldview into general business studies, with majors and minors offered in Accounting, Business Administration, Management and Marketing.

The Bachelor of Business **develops students' professional skills and knowledge, from academic and practical perspectives, and an understanding of practices in a real business environment.** Students gain a strong theoretical foundation and develop a base of skills and practical experience in a range of business-related fields. An internship in the final year of the course, integrates theory **and practice in the field of the student's major.**

The Bachelor of Business (Accounting major) is accredited with [Chartered Accountants Australia and New Zealand \(CA\)](#) and [CPA Australia](#). A graduate who successfully completes the Bachelor of Business (Accounting major) attains the competency level required to enter the accounting profession, the educational requirements for entry into the CA Program and the educational requirements for entry into the CPA Australia Program, and is eligible for associate membership of CPA Australia. Graduates are also approved by the Institute of Public Accountants for associate membership.

The Diploma of Business exists in a nested relationship with the Bachelor of Business and normally consists of the first two years of that award.

Students who commence the Diploma of Business but later decide to transfer their studies into the Bachelor of Business may articulate with full credit into the higher award.

Students who successfully complete the Diploma of Business may apply to enter the Bachelor of Business.

Students who are enrolled in the Bachelor of Business may exit with the Diploma of Business, subject to the completion of course requirements.

Credit transfer

Students may apply for credit transfer from previous studies/prior learning. Such applicants will be subject to the normal credit transfer protocols as outlined in CHC Policy: *Transfer of Credit for Overseas Students*.

Course Requirements

The Bachelor of Business requires 240 credit points for completion. The course comprises 24 units – 12 core units that provide basic knowledge of business principles and practices and analyse Biblical Christian worldview in business and management contexts, eight units chosen as a major study and four units chosen as a minor study.

Further information regarding course requirements is available on the [Bachelor of Business](#) course page on the CHC website.

Entry requirements

Admission to the Bachelor of Business is available in Semester 1 and Semester 2.

Educational qualifications

Applicants for the Bachelor of Business must have successfully completed Year 12 studies and earned the Queensland Certificate of Education, or equivalent.

It is assumed that applicants have a minimum grade of Sound Achievement (SA - QCAA), or equivalent, in English.

Personal suitability requirements

The Bachelor of Business includes work integrated learning in Year 3 of the course in which students engage in a real-life business context. Applicants who may be interested in undertaking this experience in a context which involves children under the age of 18 should be aware that to do so will require the holding of a blue card issued

Section 9: Education courses

Courses available

Student visas

The following Education courses are available to international students who are studying under the provisions of a student visa. Students who successfully complete these courses are eligible for registration with the Queensland College of Teachers (QCT) and with similar bodies in other states of Australia. These bodies have separate registration requirements for English language proficiency and applicants should contact them directly for this information.

- Bachelor of Education (Primary) (ED21)
- Bachelor of Education (Secondary) (ED23)
- Bachelor of Arts/Bachelor of Education (Secondary) (CC23)
- Master of Teaching (Primary) (ED54)
- Master of Teaching (Secondary) (ED55)

Information regarding these courses is available on the following pages and on the individual course pages on the CHC website.

Other temporary visas

In addition to the courses listed above, the following Education courses are available to international students who are studying under the provisions of another type of temporary visa:

- [Graduate Certificate in Christian Education](#) (ED42)
- [Master of Education](#) (ED51)

International students are to be aware that some non-CRICOS registered courses are offered on a part-time basis only. Information regarding these courses is available on the individual course pages on the CHC website.

Course duration and cost

Category 1: Interest in Teaching and Children/Young People

Write approximately 500 words/a page about your motivation and suitability for teaching. You may consider the following prompts to frame your response:

- Who or What has inspired you to become a teacher?
- Why is teaching a good career choice?
- Why are you interested in teaching children/young people?
- What subjects are you interested in teaching and why?
- What does being a good teacher mean?
- What skills and abilities do you have that will make you a good teacher?

Category 2: Involvement in Personal Learning and Leadership Activities

Write approximately 500 words/a page about your involvement in learning and/or leadership activities that demonstrate capabilities such as:

- Willingness to learn,
- Conscientiousness,
- Resilience,
- Interpersonal and Communication Skills, and
- Organisation and planning skills.

Further details regarding the personal statement can be found on the [QTAC website](#).

Blue card eligibility

The teaching profession has legal requirements attached to the right to practise in that profession. Consequently, applicants must be eligible to obtain a blue card issued by the Blue Card Services department of the Queensland Government.

- Willingness to learn,
- Conscientiousness,
- Resilience,
- Interpersonal and Communication Skills, and
- Organisation and planning skills.

Further details regarding the personal statement can be found on the [QTAC website](#).

Blue card eligibility

The teaching profession has legal requirements attached to the right to practise in that profession. Consequently, applicants must be eligible to obtain a blue card issued by the Blue Card Services department of the Queensland government. Details regarding the blue card system can be found on the [Blue Card](#) website.

English language requirements

English language requirements apply to all applicants for whom English is not their first language. The minimum English language requirements for entry to the Master of Teaching (Primary) are as follows:

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Course requirements

The Master of Teaching (Secondary) requires 160 credit points for completion. The course consists of three strands, with the break-down of credit points as follows:

- Christian Education 20 credit points
- Education Studies 50 credit points
- Curriculum, Learning and Teaching 90 credit points

Further information regarding course requirements is available on the [Master of Teaching \(Secondary\)](#) course page on the CHC website.

Entry requirements

Admission to the Master of Teaching (Secondary) is available in Semester 1 only.

Educational qualifications

Applicants for the Master of Teaching (Secondary) must have successfully completed a bachelor degree or equivalent (minimum GPA 4.0) in a field other than education that includes at least a major study in one teaching area and, preferably, a second teaching area comprising at least a minor study.

Personal suitability requirements

Non-academic requirements

Applicants are to complete an on-line questionnaire and to submit a 1-2 p

Blue card eligibility

The teaching profession has legal requirements attached to the right to practise in that profession. Consequently, applicants must be eligible to obtain a blue card issued by the Blue Card Services department of the Queensland government. Details regarding the blue card system can be found on the [Blue Card](#) website.

English language requirements

English language requirements apply to all applicants for whom English is not their first language. The minimum English language requirements for entry to the Master of Teaching (Secondary) are as follows:

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The Diploma of Liberal Arts: Foundations of Wisdom exists in a nested relationship with the Bachelor of Arts in the Liberal Arts and normally consists of a combination of first- and second-year units of that award.

Students who commence the Diploma of Liberal Arts: Foundations of Wisdom may apply to transfer their studies to the Bachelor of Arts in the Liberal Arts and articulate with full credit into the higher award.

Students who successfully complete the Diploma of Liberal Arts: Foundations of Wisdom may apply to enter the Bachelor of Arts in the Liberal Arts.

Students who are enrolled in the Bachelor of Arts in the Liberal Arts may exit with the Diploma of Liberal Arts: Foundations of Wisdom, subject to the completion of course requirements.

Credit transfer

Students may apply for credit transfer from previous studies/prior learning. Such applicants will be subject to the normal credit transfer protocols as outlined in CHC Policy: *Transfer of Credit for Overseas Students*.

Course Requirements

The Diploma of Liberal Arts: Foundations of Wisdom requires 80 credit points for completion.

Further information regarding course requirements is available on the [Diploma of Liberal Arts: Foundations of Wisdom](#) course page on the CHC website.

Entry requirements

<i>English Language Proficiency examination</i>	<i>Minimum result required</i>
IELTS (International English Language Testing System)	6.5 overall, with a minimum of 6.0 in all subtests
ISLPR (International Second Language Proficiency Rating)	Not accepted by CHC
TOEFL (Test of English as a Foreign Language)	575 or better (pBT; paper-based)

Educational qualifications

Applicants for the Bachelor of Arts in the Liberal Arts must have successfully completed Year 12 studies and earned

Diploma of Ministry (MS07)

General information

The Diploma of Ministry is a one-year full-time course which provides an initial preparation for Christian ministry. It is structured to accommodate students who desire studies at degree level as preparation either for further study or as foundational for their ministry calling and offers students opportunity to begin preparing for evangelical/charismatic Christian ministry and leadership. It also prepares students for ancillary ministry and vocational roles which require the integrating of biblical and theological knowledge with the practice of ministry and allows people with life or ministry experience the opportunity to gain formal qualifications for ministry in the church and the wider society.

The Diploma of Ministry fulfils the ordination requirements of [International Network of Churches \(INC\)](#) as a senior pastor.

The Diploma of Ministry exists in a nested relationship with the Bachelor of Ministry and normally consists of the first year of that award.

Students who commence the Diploma of Ministry may apply to transfer their studies to the Bachelor of Ministry and articulate with full credit into the higher award.

Students who successfully complete the Diploma of Ministry may apply to enter the Bachelor of Ministry.

Students who are enrolled in the Bachelor of Ministry may exit with the Diploma of Ministry, subject to the completion of course requirements.

Credit transfer

Students may apply for credit transfer from previous studies/prior learning. Such applicants will be subject to the normal credit transfer protocols as outlined in CHC Policy: *Transfer of Credit for Overseas Students*.

Course Requirements

The Diploma of Ministry requires 80 credit points for completion.

Further information regarding course requirements is available on the [Diploma of Ministry](#) course page on the CHC website.

Entry requirements

Admission to the Diploma of Ministry is available in Semester 1 and Semester 2.

Educational qualifications

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Applicants are asked to submit a personal statement outlining their Christian experience, their understanding of their call to ministry and reasons for seeking to enter the course. Students are also expected to provide, through a pastoral reference, evidence of aptitude and potential for ministry service in terms of temperament, personal qualities, interests and attitude.

An interview with the Course Coordinator will be conducted with individual applicants.

The *Citipointe Ministry College Statement of Faith and Code of Ministry Ethics* is available upon request from the School of Ministries.

English language requirements

Applicants for whom English is not their first language must provide certified documentary evidence that:

- their secondary schooling, or tertiary studies of at least one year, was conducted in the English language; or
- they have satisfactory results in an acceptable English Language Proficiency examination (see below). This test must have been conducted less than two years prior to application to CHC.

<i>English Language Proficiency examination</i>	<i>Minimum result required</i>
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Section 12: Social Sciences courses

Courses available

The following Social Sciences courses are available to international students who are studying under the provisions of a student visa:

- Diploma of Social Science (SS04)
- Bachelor of Human Services (SS19)
- Bachelor of Counselling (SS18)
- Master of Counselling (SS51)
- Master of Social Science Leadership (SS54)

Diploma of Social Science (SS04)

General information

The Diploma of Social Science is designed to provide students with practical and theoretical knowledge and concepts with some depth relating to human services discipline areas. It emphasises theoretical understandings of diverse groups of human beings, the issues they face in contemporary society, and an understanding of the knowledge, roles and skills required of those working in human services contexts.

The Diploma of Social Science exists in a nested relationship with the Bachelor of Human Services and Bachelor of Counselling and normally consists of the first year of the higher awards.

Students who commence the Diploma of Social Science may apply to transfer their studies to the Bachelor of Human Services or Bachelor of Counselling and articulate with full credit into the higher awards.

Students who successfully complete the Diploma of Social Science may apply to enter the Bachelor of Human Services or Bachelor of Counselling.

Students who are enrolled in the Bachelor of Human Services or Bachelor of Counselling may exit with the Diploma of Social Science, subject to the completion of course requirements.

Credit transfer

<i>English Language Proficiency examination</i>	<i>Minimum result required</i>
IELTS (International English Language Testing System)	6.5 overall, with a minimum of 6.0 in all subtests
ISLPR (International Second Language Proficiency Rating)	Not accepted by CHC
TOEFL (Test of English as a Foreign Language)	575 or better (pBT; paper-based) 90 or better with no subscore lower than 20 (iBT: internet-based)
STAT (Special Tertiary Admissions Test)	156 or higher in the Verbal component of the STAT

Section 13: How to apply to CHC

Christian Heritage College (CHC) welcomes applications from prospective international students who are over the age of 18 at the commencement of their studies.

Entry requirements for courses

All courses at CHC require minimum academic and English language requirements to be met in order for admission to be granted to those courses. Personal suitability requirements also apply to particular courses.

The entry requirements for the courses offered by CHC are specified in the School sections in this Guide and also on individual course pages on the CHC website.

Education agents

CHC uses education agents to recruit students from selected regions. Prospective students from countries that are represented by the agents used by CHC must apply to CHC through the education agents indicated. Applications will not be accepted if they are not received through the specified agent.

Information regarding the education agents used by CHC, including the countries they represent for CHC, their rr.riti194

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Section 14: Managing your enrolment

There are various changes to your enrolment that can occur once you have begun your studies at CHC. These changes may be initiated at your request or by CHC where grounds exist to do so and are explained below. All forms to which the following sections refer are available on the CHC website.

Contact details

It is important that CHC has up-to-date Australian residential addresses, phone numbers and email addresses for its students.

If your contact details change while you are enrolled at CHC, you should complete a *Change to Personal Details* form available on the CHC website. Contact CHC Student Administration if you require assistance.

Please also note that transferring providers may require that you be granted a new visa, and you should seek advice from DHA in this regard. Following the completion of these processes, CHC will notify the Department of your transfer via PRISMS and your Confirmation of Enrolment (CoE) certificate will be cancelled.

If you wish to transfer from CHC to another registered provider prior to the completion of one semester of study, you must provide CHC with a certified copy of a valid offer of enrolment from another registered provider and an *Advice of Withdrawal* form, after which CHC will provide you with a Letter of Release for sighting by your new provider. You should be aware that there are academic and financial implications associated with withdrawing from your course depending upon the time in the semester that you withdraw, and that certain fees and charges apply to withdrawing from your course. Please note that transferring providers may require that you be granted a new visa, and you should seek advice from DHA in this regard. Following the completion of these processes, CHC will notify the Department of your transfer via PRISMS and your Confirmation of Enrolment (CoE) certificate will be cancelled.

Other temporary visas

International students who are studying under the provisions of another type of temporary visa are able to transfer to another provider without the requirement of completing one semester of study in their principal course of study at their original provider.

If you wish to transfer from CHC to another registered provider, you must submit an *Advice of Withdrawal* form to withdraw from your course at CHC. You should be aware that academic and financial penalties apply to withdrawing from your course depending upon the time in the semester that you withdraw, and that certain fees and charges apply to withdrawing from your course. All applications made to other providers are subject to the admission rules and policies of those providers and do not involve CHC in any capacity.

Suspending your enrolment

Student visas

International students who are studying under the provisions of a student visa should be aware that a period of suspension may have consequences for your course in terms of the sequencing and availability of units, for the expected duration of your course and for your student visa.

Under the conditions that apply to student visas, CHC must report ~~the suspension of a student's enrolment to the~~ Department via PRISMS; however, CHC will not report the suspension prior to the expiration of the 20 working days in which you are able to access the provisions of CHC Policy: *Grievance Policy for Overseas Students*.

If you choose not to access the provisions of CHC Policy: *Grievance Policy for Overseas Students* and your expected

for this notification to occur earlier if CHC believes that there are extenuating circumstances which relate to your welfare. Such circumstances could include, but are not limited to you:

- being missing;
- having medical concerns, severe depression or psychological issues which lead CHC to fear for your wellbeing;
-

Section 15: Glossary

These are terms which you will find as you read information from CHC and other higher education providers.

Award – a recognised certification of achievement that is granted to a student after completing the requirements of a higher education course (eg Master of Education).

Academic record – **an official statement which details a student's** complete academic record, showing courses of study, semesters enrolled, units of enrolment, exit grades awarded, grade point value and grade point average (GPA) (produced in the form of an *academic transcript*).

Advanced level unit – normally undertaken by students in the second or third years of their studies. Entry to these units usually requires the completion of introductory units. These units are usually coded as 200- or 300-level units (eg CS216 or ES480).

Associate Degree – the title for an undergraduate course (eg Associate Degree in Business) that requires the completion of 160 credit points and takes two years of study to complete, at a standard full-time enrolment rate of four units per semester.

Bachelor – the title for an undergraduate degree course (eg Bachelor of Counselling) that normally requires the completion of 240 credit points and takes three years of study to complete, at a standard full-time enrolment rate of four units per semester. The exception are the undergraduate Education courses, which require the completion of 320 credit points and take four years of study to complete, at a standard part-time enrolment rate of four units per semester.

Blue Card – issued by Blue Card Services of the Queensland government and required for students whose courses involve interaction with children under 18.

Census date – the date by which you must finalise your enrolment in each semester. The census dates for each semester are advertised in Student Handbooks and on the CHC website.

CoE – an electronic Confirmation of Enrolment certificate issued to international applicants to confirm their enrolment in a course.

Combined degree – a combination of two undergraduate degrees taken simultaneously (eg Bachelor of Arts/Bachelor of Education). Combined degrees at CHC vary in credit point requirements and are dependent upon the combination of courses, but as a guide take a standard full-time enrolment of four years to complete.

Completion within the expected duration of study – each course at CHC has an expected duration based upon the number of credit points required for completion undertaken with a full-time study load. International students are expected to complete their

Testamur – the certificate awarded to a graduate upon completion of a course of study.

[TEQSA](#) – the Tertiary Education Quality and Standards Agency of the Australian government, which regulates the higher education sector in Australia.

Tutorial – normally a forum for the consolidation of the themes and

Section 16: CHC Calendar 2020

SEMESTER 1, 2020							WINTER SEMESTER, 2020 ⁴	
COMMENCING	CHC WEEK	POSTGRADUATE BUSINESS (STUDY PERIODS 1-3) ¹	BUSINESS CHRISTIAN STUDIES SOCIAL SCIENCES	EDUCATION ²	MINISTRIES	LIBERAL ARTS	COMMENCING	

Section 17: Important dates 2020

The information provided below is correct at the time of publication. For up-to-date information, please check the *Important Dates* on the Documents page of the CHC website.

Semester 1, 2020	
Close of applications for commencing international students (non-student visa holders)	15 December 2019
Unit Selection Forms – on-time submission (continuing domestic and international students)	20 January
Close of applications for commencing international students (current student visa holders)	1 February

Postgraduate Business courses only:	
Study Period 1, 2020	
Close of applications	20 January

